

# « 24 HEURES VELO » RULES

## August 25<sup>th</sup> & 26<sup>th</sup>, 2012

### A – GENERAL TERMS & CONDITIONS

#### Clause 1 - Presentation of « 24 Heures Vélo »

CLAUDE GASNAL ORGANISATION (C.G.O.) has been specialized in event management since 1995 and organizes now a team endurance-cycling event in partnership with « Le Mans Sarthe Vélo » cycling association and with the support of the French Cycling Federation (FFC). This cycling event is called: “Les 24 Heures Vélo”.

« 24 Heures Vélo » is a registered trademark. Using it without CGO prior authorization is forbidden.

The race is held on Saturday 25<sup>th</sup> August 2012 with a start at 3pm and finishes Sun. August 26<sup>th</sup>, 2012 at 3pm. The goal of the race is to run as many laps as possible on the 4,185-meter-long Bugatti racetrack of Le Mans (Sarthe) within 24 hours.

Participation to the « 24 Heures Vélo » event presupposes that every member of the team accepts all terms and conditions of the event rules. By accepting these rules all participants renounce any recourse against CLAUDE GASNAL ORGANISATION and LE MANS SARTHE VELO in case of damage or accident.

Contact details:

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#### Clause 2 – Contestants

« 24 Heures Vélo » event is open to individuals as well as to 2, 4, 6- rider teams, members of a cycling federation or not, French citizens as well as foreign nationalities, at least 18 of age on the year of the event (no exception).

The participants being 18 years old between August 25<sup>th</sup> and December 31<sup>st</sup>, 2012 will have to present a certified parental authorization.

##### **2-1 – French Cycling Federation members**

Competitors considered members of a cycling federation are participants with a current year’s membership transcript acknowledging the validation of a medical check, allowing competition cycling and issued by one of the following federation:

- FFC
- UFOLEP
- FSGT
- FFTri

FSGT and UFOLEP are multiple-sport federations; insurance guarantees and medical check are thus not the same for each sport. Therefore membership transcripts issued by them must state « cycling » or « cycle sports » to be considered valid.

## **2-2 – FFC members as non-competitor**

FFC members registered as "Pass'Loisir", "Service" or "Encadrement" must turn in a medical certificate if the medical approval is not explicitly stated in the membership transcript. Certificate must be less than one year old on the day of the event.

## **2-3 – French Non-Members of a Cycling Federation**

They must turn in a **medical certificate approving the practice of competition cycling**. The certificate needs to be less than one year old on the day of the event. Specific public-liability insurance and an individual accident insurance are included in the registration fees of the event and will be applied.

## **2-4 – Members of FFCT (French Recreational Cycling Federation)**

FFCT members are regarded as non-members of any cycling federation concerning insurance as well as medical certificate.

In all cases non-registered contestants and contestants regarded as such will fill in and sign a form stating that they received the information concerning additional insurance policies and relieving the organiser from any responsibilities.

## **2-5 – Foreign Participants**

Foreign participants (members of a federation or not) must turn in a **medical certificate** stating no contraindication to competition cycling. Certificate needs to be less than one year old on the day of the event. No certificate issued on the day of the race!

## **Clause 3 – Additional Staff**

Beside competitors, a team registration to the event includes paddock access to 2 additional members (manager, medical staff...). Two « **Paddock Staff** » access will be given to team representative. Additional staff members can thus keep a close eye on the race but cannot (under any circumstances) have access to neither the racetrack nor the relay area, which are restricted to competitors only. « **Campsite Staff** » accesses are also available as an option for supporters or families. Campsite access is free for children less than 10 years old. Children are under the sole responsibility of their parents who are required to monitor, especially in the area of the paddock not to disturb the competitors during the relay.

## **Clause 4 - Equipment**

Competitors can use the equipment of their choice:

- Road bikes
- Mountain bike or hybrid bikes

Are not authorized:

- **Recumbent bikes, time-trial bikes, fixed-gear bikes, flexible bike (Bromptons bikes, Dahon curveb,...), Handbike, Tandem and custom bikes**

Various types of bikes (road, mountain or hybrid bikes) are allowed within the same team  
A red light (not turn signal) visible from behind will be set on the bike during night time.

**Bikes must fulfil the following safety norms: handlebar-end plugs and stuffed stem, no prominent part. Bar-end extensions and triathlon handlebars are unauthorized.**

Bikes can be parked in the competitors' Working Paddock (area restricted to competitors and staff only) during the whole race (antitheft to be envisaged).

## **Clause 5 – Registration Terms**

### **5-1 – General Terms & Conditions**

- **Registration** starts on the 7<sup>th</sup> of November 2011 until the 25<sup>th</sup> of July 2012
- Registration must be filed as a team. Individual registration is only possible for the Single category.
- Registration is to be filed before the event. No registration is possible on the venue on the day of the race.
- No medical certificate will be delivered on the venue.
- Registration is considered a binding agreement (No refund will be made)
- Registration can be filed by internet on [www.24heuresvelo.fr/en](http://www.24heuresvelo.fr/en)
- Each team has to name a team representative. He/she should be the only contact with the organiser.
- Team representative is responsible for his/her team, which will be identified by a team name (cycling club, sponsor...)
- Registration is not considered valid until approved by CLAUDE GASNAL ORGANISATION. Failing which registration fees will be kept by the organiser to cover incurred expenses.
- **Teammates' names can be submitted later (no later than July 25th)**
- It falls within the competence of CGO to accept or reject an application.

### **5-2 – Online Registration**

Registration form can be found online on [www.activeeurope.com](http://www.activeeurope.com) or on website [www.24heuresvelo.fr/en](http://www.24heuresvelo.fr/en)  
It must include:

- A duly filled in online registration form
- The online payment corresponding to the amount of the registration fees

### **5-3 - Final Registration Procedure on the venue**

The final registration procedure will be followed at the reception desk on the Bugatti circuit:

- Members of cycling federations must show their original membership transcript and the **original medical certificate stating no contraindication to competition cycling** (less than one year old on the day of the event).
- Non-members must show the original medical certificate stating no contraindication to competition cycling (less than one year old on the day of the event).

**Note: All competitors must sign the race sheet.**

## Clause 6 – Team Categories & Registration Fees

### 6-1- Category List

« <b>SINGLE</b> »	(1 Contestant)	<input type="checkbox"/> MAN	<input type="checkbox"/> WOMAN
« <b>PAIR</b> »	(2 Contestants)	<input type="checkbox"/> MAN	<input type="checkbox"/> MIXED
« <b>4 RIDERS - TEAM</b> »	(4 Contestants)	<input type="checkbox"/> MAN	<input type="checkbox"/> WOMAN (100% Women)
« <b>6 RIDERS - TEAM</b> »	(6 Contestants)	<input type="checkbox"/> MAN	<input type="checkbox"/> WOMAN (100% Women) <input type="checkbox"/> MIXED (2 women min.)
« <b>8 RIDERS - TEAM</b> »	(8 Contestants)	<input type="checkbox"/> MAN	<input type="checkbox"/> WOMAN (100% Women) <input type="checkbox"/> MIXED (3 women min.)

### 6-2- Registration Fees

Registration fees and track access depend of the number of contestants and also when registration is completed.

Registration	Price per team <i>(-9% before february the 29th)*</i>	Price per team <i>(After February the 29th)</i>	Track Access by team		
			Rider	Access Paddock+Camping	Parking
<b>SINGLE</b>	<b>250€</b>	<b>275€</b>	1	2	2
<b>PAIR</b>	<b>400 €</b>	<b>440 €</b>	2	2	2
<b>4 RIDERS – TEAM</b>	<b>600 €</b>	<b>660 €</b>	4	2	3
<b>6 RIDERS – TEAM</b>	<b>700 €</b>	<b>770 €</b>	6	2	4
<b>8 RIDERS – TEAM</b>	<b>800 €</b>	<b>880 €</b>	8	2	5

(VAT included (19,6%))

\* For a team having fully paid the registration fee before February the 29<sup>th</sup>

## 6-3- Registration Package Includes:

### 24 Heures Vélo Race (Le Mans)

- A gift bag for each competitor
- Supplies in the paddock: snacks and water and technical assistance
- Paddock access for your team: one pit to share with other team  
(Team = Riders + 2 Paddock-staff members)
- Access to « Houx » Campsite within the circuit facilities
  - From Friday 10Am to Monday 12Am
  - Pass for personal vehicles (1 for 2 persons)
  - Access to toilet facilities (Paddock – Village – Campsite)
  - Access to electricity terminals (Paddock – Campsite)

### Exclusive Access to Bugatti-Circuit Racetrack

- Official Bugatti-circuit track floodlight system
- Official Bugatti-circuit CCTV system

### Timing system

- Microchips
- Shirt numbers
- Real-time ranking broadcasts (One screen per box)
- Team's diploma available after the race

### Access to the Village

- Shows, exhibitions and workshops...
- Exhibition stands from partners

### Supervision, organisation and safety

- Supervision of the race
  - Track marshals and stewards (« LE MANS SARTHE VELO » association staff)
  - Official FFC judges and umpires (Static and motorized)
- Organisation and logistics (CGO)
- Medical staff

## Clause 7 - Rankings

### 7-1 – Type of Rankings

An overall ranking as well as rankings by categories (if three teams minimum) will be held based on the longest distance ridden. If a team doesn't belong to any category it will only be part of the overall ranking. All rankings will be published at the end of the race so that every contestant is aware of his/her performance.

Should the race be stopped, rankings will be held based on all previous race checks made from the start of the race until 30 minutes before decision to stop is made.

## **7-2 – Awards**

Winners of the overall ranking and of the rankings in each category will be awarded (see article 4-1). Cash will not be offered as an award as this wouldn't correspond to the ideas of sportsmanship and conviviality of the event.

## **Clause 8 - Registration and Cancellation**

In case of a team not being present at the start of the race (except force-majeure: request in writing, documentary evidence and acceptance of GCO) registration fees will be kept by the organiser to cover incurred expenses.

In case of cancellation of the event by the organiser (force-majeure), registration fees will be reimbursed.

## **Clause 9 – Reception Desk**

Registration checks will take place at the reception desk on the Bugatti-Circuit on Friday from 3pm to 8pm and Saturday from 8.00am to 11.30am. Participants must have been registered beforehand and thus present on the listing created after reception of **complete registration packages** (see article 3).

Required documents must be turned in (see article 3-4): medical certificate or federation transcript.

When registration check is complete team receives a competitor kit including shirt numbers, microchips, badges and gift bags.

Organiser requires a **deposit check** (75€- held not cashed) payable to CGO for timing microchips. The check is given back at the end of the race when team returns their microchips. Check will be kept in case team doesn't return all chips.

## **Clause 10 – Briefing**

To make sure the race goes smoothly and that safety on the racetrack is guaranteed a mandatory briefing will be held on the venue for all team representatives on the Saturday morning.

## **Clause 11 – Safety, Help and First-aid**

First-aid workers and medical staff are present on the venue. They are coordinated by a certified organization. Bugatti-Circuit's official CCTV is also used during the race.

## **Clause 12 – Accommodation – Parking**

Registration fees include access to campsite spaces for teams from Friday at 10am until Monday at 12am. **Campsite spaces are not reserved** and will be taken by participants as they arrive. **Barbecues** are allowed at your own risk and only if you have implemented security conditions. **Access to the venue for competitors** will only be possible through « Houx » campsite's entrance. Track's access will be delivered by post to the team representatives in August. « Houx » campsite is located about 300 meters away from the pit-stop zone. Toilet and shower facilities are available in the paddock and in the campsite.

Participants can park their vehicles in the campsite facilities, as follows:

- 2 vehicle for Solo and Duo
- 3 vehicles for 4-rider teams
- 4 vehicles for 6-rider teams
- 5 vehicles for 8-rider teams

Additional campsite access are available at the contestant entrance ("Entrée Concurrent"). Campsite access is free for children less than 10 years old.

**Visitors' vehicles** can be parked on another area, whose access can be made through northern entrance of the circuit ("museum entrance"). This parking area is free.

No motorized vehicle other than the organiser's or safety staff's is allowed to enter the facilities.

## **Clause 13 – Catering**

In order to help along with teams' organization a catering service (« Athlete's menus ») is available from Friday evening until Sunday lunch at the venue. Meals are booked and paid at registration. For more information about catering deals please check out the presentation portfolio available on [www.24heuresvelo.fr](http://www.24heuresvelo.fr).

## **Clause 14 – The Pits**

Each team has a reserved area in the paddock at their disposal where competitors can get ready before entering the racetrack. Team's area in the paddock is dedicated to race's activities and cannot be used in any case as an accommodation or a campsite.

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In the pits competitors may not:

- Use hotplates or stoves
- Smoke
- Install a tent, bed,...

Any breach of these rules can lead to penalties and even the team to be disqualified. Several teams will live in the same box, so it is important to respect each other.

**Team's advertisement to thank sponsors** (banner,...) is allowed for one per team only and to be fixed in/around the pit with no damage for the venue.

### **Clause 15 – Insurance**

CGO commits to subscribe insurance policies for the following:

- Public liability of CGO as the organiser as well as voluntary workers involved in the event
- All risks related to the race for non-members of a cycling federation (insurance policy is subscribed at registration and is valid during the 2 days of the race)
- Equipment supplied by partner companies (except vehicles)

**However, we highly recommend participants to check on their own insurance protection before the event.**

### **Clause 16 – The Venue**

In order for « 24 Heures Vélo » to be a success ACO (Automobile Club de L'Ouest) kindly invited us all to the Bugatti-Circuit. We sincerely wish that all participants respect this venue and help to keep it clean during the race as well as before they leave. Thus it is forbidden for riders to throw garbage as well as urinating on the track. Let's work it out together!

### **Clause 17 – Image-Reproduction Rights**

Each participant, as per his/her registration to the event, explicitly authorizes CGO to use images where he/she could be appearing during the event and to reproduce these for any type of material. Each participant also acknowledges and authorizes that data given is filed electronically (loi n°78-17 du 6 janvier 1978: French Law for Personal Data Protection Rights). However each participant can have the information concerning him/her modified.

### **Clause 18 – Theft and Damage**

Organiser declines responsibility in case of theft or damage occurred before, during and after the race. Each competitor is fully responsible for the equipment he/she might bring to the race.

# B- TECHNICAL RULES

## Clause 1 - Safety

### **1-1 – The Track**

The track, Bugatti Circuit, is entirely **close and floodlit at night**. The track is open to competitors for studying on Saturday morning between 8.50am and 9.50am. Studying the track is only allowed by bike. No motorized vehicle other than organiser's or medical staff's is allowed on the premises before, during and after the race.

It is forbidden **to follow a rider** in any way (bike, motorbike) on the track as he starts his relay.

### **1-2 – Helmet & Outfit**

It is mandatory for a rider to wear a helmet (EU standards) when riding. A helmet must be fastened during the whole duration of a leg as well as during the racetrack study on Saturday morning. While relaying a helmet must be worn before the rider starts a leg and can only be taken off after the rider is off the bike when finishing a leg. Riders not respecting these rules will be immediately disqualified.

### **1-3 – Shirt Number**

A shirt number (21X21cm) must be worn and be legible on the back of every rider. Marshals have a right to stop a rider temporarily when not complying this rule.

### **1-4 – Penalties**

Checks will be performed throughout the race. Penalties up to team disqualification can be imposed on a team when not complying the rules.

1st Level	Warning
2nd Level	3 Minutes of penalty
3rd Level	Disqualification

### **1-5 – Riders supplies**

Riders' supplying is forbidden on the track, but must be done on the relay area in the pit.

### **1-6 - Repairs**

Changing frames as well as assistance from a third party is strictly forbidden on the track. Checks will be performed throughout the race. Assistance can be given and repairs are allowed when not riding to the condition that they take place away from the track and the relay area. In case of mechanical problem or flat tire a rider can repair on his/her own or receive help from another rider.

### **1-7 – Race incidents and bike falls**

When mechanical problems or flat tire occur outside relay area and in the case that the rider cannot fix it from where he/she stands the rider is to finish the lap (the right way up) before going to the pit.

After a fall that requires medical-staff assistance, the medical person in charge has a right for safety reasons to deny the rider to resume the race.

### **1-8 – Withdrawal while on the Track**

In case of withdrawal of a rider or severe injury marshals will take microchip back to the team's pit. Only at that moment can the next rider start his leg. In case of severe injury or heavy damage bikes will be brought back to the paddock by organiser's vehicle.

### **1-9 – Race at Night**

A bike light must be **lit on** during the night part of the race, from 9pm until 6am. A red light must be set on every bike and visible from behind. Any defect must be immediately dealt with in relay area where repairs will be carried out. Marshals and judges can impose a penalty when a defect is reported and these rules are not applied.

## **Clause 2 – Starting Grid & Race Schedule**

The starting grid will be set according to the number of competitors in a team: 4-riders on the first line, followed by 6-rider teams and 8-rider teams, then 2-riders and solo riders. The “Le Mans Style” start is scheduled Saturday at 3pm with the rider on one side of the track and his bike held by a team’s mate on the other. For safety reasons it is forbidden for the team’s mate to push the rider. Under specific circumstances (especially weather related) the organiser has a right to postpone start time and/or bring forward finish time.

## **Clause 3 – Relays and Race Finish**

Relaying is restricted to the relay area only. The rider waiting for his relay is the only person allowed in the relay area. A penalty is imposed on a team not complying with this rule. Race strategy and relay management are free and at each team’s discretion.

Pit lane’s speed will be automatically controlled with the microchips. For everybody’s safety, speed limit is 20km/h maximum.

Finish signal will be given for the leading rider 24 hours after the start. Laps started before finish signal but not completed yet must be ridden till the end in order for them to count. It is forbidden to follow a rider on his/her last lap. A SAG wagon (car or motorbike) will follow the last rider and ensure all competitors have left the track.

## **Clause 4 – Checkpoints**

Undisclosed and unexpected checkpoints will take place throughout the race in order to ensure legality, security and safety. Checks will be performed by track marshals and race judges (fixed or motorized). Penalties up to disqualification can be imposed in case of cheating.

## **Clause 5 – Claims & Complaints**

Claims and complaints must be filed by team representative and addressed to the technical director of the race not later than 15 minutes after the end of the race. A list of the judges will be issued and given to participants before the race starts. Judges are empowered to impose penalties in case of cheating, with the possible effect of modifying the rankings. They are as well in charge of ensuring sportsmanship of everyone. Unsporting behaviours will also lead to penalties for the perpetrator according to the level of risks incurred.

## **Clause 6 – Modification of the Rules**

CGO has a right to give a ruling on or arbitrate any situation that is not considered in the present rules. CGO can also make necessary changes to the rules until 2 weeks before the event. These changes are to be applied with immediate effect.

## **Clause 7 – Rule acceptance**

The present rules are available for download on [www.24heuresvelo.fr](http://www.24heuresvelo.fr) and will be posted at the reception desk on the day of the race. Participation to the race presupposes that each competitor accepts its rules and commits to respect them.